

Future Melbourne Committee

**Meeting No 17
Tuesday 7 October 2025
5:30 pm**

**Town Hall Commons
Melbourne Town Hall Administration Building**

Confirmed Minutes



Present

Lord Mayor Nicholas Reece (Chair)
Deputy Lord Mayor Roshena Campbell
Councillor Dr Olivia Ball
Councillor Rafael Camillo
Councillor Davydd Griffiths
Councillor Owen Guest
Councillor Philip Le Liu
Councillor Gladys Liu
Councillor Kevin Louey
Councillor Andrew Rowse
Councillor Mark Scott

1 Commencement of meeting and apologies

The meeting commenced at 5.38pm.

The Chair, Lord Mayor Nicholas Reece, welcomed attendees to the meeting, acknowledged the Traditional Owners of the land governed by the City of Melbourne, the Wurundjeri Woi Wurrung and Bunurong / Boon Wurrung peoples of the Kulin, and advised that:

- the meeting was being streamed live and a recording will be made available on the City of Melbourne website.
- Councillor Louey and Councillor Dr Guest joined the meeting remotely via Zoom.

2 Disclosure of conflicts of interest

The Lord Mayor advised that conflicts of interest should be disclosed as they arise.

3 Confirmation of minutes of previous meeting

Moved: Cr Griffiths

That the minutes of open meeting No 16 held on Tuesday, 16 September 2025 be confirmed.

Seconded: Cr Liu

The motion was put and CARRIED UNANIMOUSLY

Voted for Lord Mayor Nicholas Reece, Cr Dr Ball, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Griffiths, Cr Rowse, Cr Liu, Cr Le Liu, Cr Scott, Cr Louey and Cr Camillo

Voted against Nil

4 Matters arising from the minutes of the previous meeting

There were no matters arising from the minutes of the previous meeting.

5 Public Questions

Below is a summary of public questions and responses. The full question time can be heard in the live stream recording of the meeting on Council's website at <https://www.melbourne.vic.gov.au/meeting/future-melbourne-committee-07-october-2025>

Elizabeth Street

Lachlan Stewart raised concerns regarding safety and security on Elizabeth Street at all hours of the day. Lachlan expressed that people congregating in the area need support, and requested to know what action the City of Melbourne is currently undertaking and is planning for in the future, to improve the safety and security in the area.

Cr Camillo, as Safety and Cleaning Portfolio Lead put forward his apologies to Lachlan, saying that no one should feel unsafe in the City of Melbourne.

Cr Camillo detailed actions the City of Melbourne is taking, including the introduction of a Community Safety Officer program and the proposed expansion of the Safe City Camera Network. Cr Camillo advised that the City of Melbourne works daily with a range of outreach services including Launch Housing, The Living Room, and Make Room.

Cr Camillo then explained enhancements to the cleaning services aimed at improving amenity in the area, such as street sweeper frequency, pressure washing, graffiti removal and detail cleaning.

Housing supply

Jake Land made an observation that churches in the CBD are sometimes empty and asked if the City of Melbourne would advocate for those spaces to be used to help combat homelessness.

Cr Liu, Community and City Services Portfolio Lead thanked Jake for the question and explained that land used or held exclusively by a religious body as a place of worship does not attract rates under the *Local Government Act 2020*. Cr Liu explained that Council recognises the opportunity that underutilised or vacant properties can have in increasing housing supply and invited landowners, including any faith-based organisations, to contact Council's Homes Melbourne team or herself to discuss further.

Melbourne International Jazz Festival

Chris Thrum asked if the City of Melbourne would consider advocating to the organisers of the Melbourne International Jazz Festival, to allocate complimentary tickets to high school students studying music and people receiving support from Reclink.

Cr Le Liu as Creative and Arts Portfolio Lead thanked Chris for the question and expressed his belief that the Melbourne International Jazz Festival would likely have some events that are free to the public. Cr Le Liu advised this is something that could be advocated for and he would contact Chris in due course with an outcome.

Cycling safety

Aaron Moon referred to a fatal accident on Macaulay Road, Kensington in September 2025, and asked what the Lord Mayor is doing to improve cycling safety and how is he advocating to the State Government to approve safe road designs.

The Lord Mayor thanked Aaron for the question and for the continued advocacy and activism in this space. The Lord Mayor expressed that the loss of Will Richter was a tragedy and that on behalf of the City of Melbourne, our thoughts are with Will's family, friends and community at this difficult time. The Lord Mayor acknowledged that many in the community have been deeply affected by the tragic event.

The Lord Mayor assured Aaron that the City of Melbourne takes road safety seriously, is committed to making Melbourne a safe city to ride and referred to the 2025-2026 Council Budget allocation to expand safe cycling infrastructure across the municipality. The Lord Mayor advised officers are working closely with Victoria Police and the Victorian Government to understand the circumstances of this specific incident, and that additional measures are being investigated for the Macaulay Road - Rankins Road intersection to improve safety, further to what is already planned as part of the separated cycle lane design.

The Lord Mayor stated that Council is working constructively with the Department of Transport and Planning to finalise the protected bike lane design for Macaulay Road, with delivery expected to start in the coming months, and noted the upcoming introduction of a 40kmph speed limit on the road. The Lord Mayor also expressed his support for slowing traffic down in inner city neighbourhoods across the municipality.

6 Reports from management

There were four reports from Management.

The Lord Mayor Nicholas Reece called on Deputy Lord Mayor Roshena Campbell to assume the role of Chair for consideration of two reports where Council exercises its responsibilities under the *Planning and Environment Act 1987*.

The Lord Mayor Nicholas Reece left the meeting at 6.04pm and returned at 6.05pm

6.1 Planning Permit Application TP-2024-854 23-31 Lincoln Square South, Carlton

1. The purpose of this report is to advise the Future Melbourne Committee of a planning permit application that seeks permission for partial demolition, development of a multi-storey building used for student accommodation and retail, and a variation of the bicycle facility requirements at 25-31 Lincoln Square South, Carlton (refer to Attachment 1 – Locality Map).
2. The proposed development seeks the adaptive reuse of the existing former Allen & Co Piano factory and warehouse with additional levels above (total height 14 storeys / 46.94 m) for a 268-bed student accommodation development and small retail tenancy at ground floor (refer to Attachment 2 – Plans).
3. The owner is Ambertree Vic Mel (Lincoln) Pty Ltd, the applicant is Fathom Lincoln Pty Ltd, represented by Contour Consultants. The architect is Hayball. The estimated cost of development is \$40,120,000.
4. The site is within the Capital City Zone (Schedule 5) (CCZ5) and is affected by the Heritage Overlay (HO122, Lincoln Square South Precinct), the Design and Development Overlay (Schedule 61, City North Area 4.1), and the Parking Overlay (Schedule 1, Outside the Retail Core).
5. Public notice (advertising) of the application was undertaken. A total of three objections have been received. Key concerns raised include heritage impacts (the extent of demolition and new built form), off-site amenity impacts (including overshadowing and overlooking), traffic impacts to rear and side lane and protection of equitable development rights.
6. The key matters for consideration in the assessment of this application are whether the proposed built form is appropriate having regard to the relevant policy and controls, whether the extent of demolition and proposed response is respectful of the heritage building and whether the use of the site for student accommodation is appropriate.
7. The assessment as set out in the planning report (refer to Attachment 3 – Planning Report) finds the application, subject to recommended conditions, is consistent with the relevant provisions and policies of the Melbourne Planning Scheme (Scheme), achieves an appropriate built form outcome, and the student accommodation use will not result in unreasonable off-site amenity impacts.

An item of correspondence were received from:

- Peter Sanders, Carlton Residents Association

The following people addressed the Committee:

- Peter Sanders, Carlton Residents Association
- Patrick Brennan, Contour
- Matt Mattiske, Fathom Group.

Moved: Deputy Lord Mayor Roshena Campbell

1. That the Future Melbourne Committee resolves to:

- 1.1. Issue a Notice of Decision to Grant a Permit subject to the conditions in the planning report (refer to Attachment 3 – Planning Report) with the following amendment to Condition 10 - Facade Strategy:
 - a. Include any changes required by condition 2 of this permit.
 - b. A concise description by the architect of the building design concept and how the façade works to achieve this.
 - c. Elevation details generally at a scale of 1:50 illustrating typical lower level details, balcony niches, entries and doors, and utilities, typical tower detail, and any special features which are important to the building's presentation.

- d. Cross sections or another method of demonstrating the façade systems, including fixing details indicating junctions between materials and significant changes in form and / or material.
- e. Information about how the façade will be accessed and maintained and cleaned.
- f. A schedule of colours, materials and finishes, including the colour, type and quality of materials showing their application and appearance. Materials and finishes must be of a high quality, contextually appropriate, durable and fit for purpose.
- g. specification of the tower material that ensures a high quality, robust, textured and natural expression.
- h. retention of the alabaster ceramic tile cladding as shown on the architectural drawings.
- i. submission of updated samples of the tower materials to ensure the above will be achieved to the satisfaction of the Responsible Authority.

The façade strategy must be to the satisfaction of the Responsible Authority and when approved will be endorsed to form part of the permit. The endorsed façade strategy must not be altered without prior consent of the Responsible Authority.

Seconded: Cr Le Liu

The motion was put and CARRIED UNANIMOUSLY

Voted for Lord Mayor Nicholas Reece, Cr Dr Ball, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Griffiths, Cr Rowse, Cr Liu, Cr Le Liu, Cr Scott, Cr Louey and Cr Camillo

Voted against Nil

6.2 Ministerial Planning Referral - TPM-2025-10, 695-699 La Trobe Street, Docklands

1. The Department of Transport and Planning (DTP), on behalf of the Minister for Planning (Minister), has advised the Melbourne City Council (Council) and given formal notice to Council of Ministerial Planning Permit Application PA2503517. The application seek approval for the use and development of a multi-storey building comprising of 560 dwellings ('build-to-rent'), vary a restriction and to create, vary and remove easements at 695-699 La Trobe Street, Docklands and part 150-170 Harbour Esplanade, Docklands (refer to Attachment 1 – Locality Plan and Attachment 2 - Plans).
2. The applicant is Salta Properties (Docklands) Pty Ltd c/- Urbis, the owner is Salta Properties (Docklands) Pty Ltd and Seven Custodians Pty Ltd, and the architect is Fender Katsalidis. The estimated cost of development is \$257 million.
3. The subject site is located within the Docklands Zone Schedule 4 and is affected by the Design and Development Overlay Schedule 12 and 52 and the Land Subject to Inundation Overlay Schedule 3.
4. Public notice (advertising) of the application was undertaken by the Minister. It is understood that two submissions have been received in relation to the easements/covenants and shadowing.
5. The key matters for consideration in the assessment of this application relate to the appropriateness of the accommodation (dwelling) use in this location, the height and built form of the development, and the changes to restrictions and easements on the property.

6. The assessment as set out in the Planning Report (refer attachment 3 – Planning Report) outlines that the provision of dwellings aligns with strategic policy and the purpose of the Docklands Zone by supporting a mixture of uses in the Stadium Precinct and Docklands area more broadly. The proposal also includes a voluntary affordable housing offering of 4.6 per cent.
7. The built form appropriately transitions its height in the context of existing and approved development outcomes along Harbour Esplanade and La Trobe Street, however the shadow cast by the development unreasonably impacts on the existing and future amenity of Harbour Esplanade. Conditions are recommended to address this concern.

The following people addressed the Committee:

- Lloyd Elliot, Urbis
- Nicky Drobis, Fender Katsalidis.

Moved: Deputy Lord Mayor Roshena Campbell

1. That the Future Melbourne Committee resolves to:

- 1.1. advise the Minister for Planning that the Melbourne City Council does not object to the application, subject to conditions outlined in the planning report (refer to Attachment 3 – Planning Report).

Seconded: Cr Le Liu

The motion was put and CARRIED UNANIMOUSLY

Voted for Lord Mayor Nicholas Reece, Cr Dr Ball, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Griffiths, Cr Rowse, Cr Liu, Cr Le Liu, Cr Scott, Cr Louey and Cr Camillo

Voted against Nil

The Lord Mayor resumed the role of Chair for the remainder of the meeting.

6.3 Draft Safe City Camera Program Policy

1. The City of Melbourne invests significantly in the management of amenity related issues including cleanliness, presentation and the protection and conservation of our natural environment. Leveraging the existing Safe City Camera network to assist in the management of these issues within the context of Local Law compliance presents an opportunity to improve public amenity and environmental management controls.
2. Council authorised officers are already empowered to undertake investigations in relation to alleged breaches of Local Laws and they undertake a significant number of investigations each year into issues like illegally dumped waste, graffiti, and public space issues like noise complaints and road management work being undertaken outside of permit conditions. Currently, Safe City Camera footage cannot be utilised in these investigations. The proposed changes would provide Council authorised officers with an additional investigative tool to complement existing practices.
3. A draft Safe City Camera Program (SCCP) Policy (draft Policy) which proposes an expanded purpose for the SCCP to be utilised in certain Local Law investigations has been developed. Consultation with key stakeholders has commenced and broader stakeholder and community engagement will occur should Council endorse the draft Policy.
4. In proposing to expand the purpose of the SCCP it is necessary to balance several issues including Councils obligations to ensure the peace and order of the municipality, community expectations relating to the quality and standards of amenity maintained by Council and our management of the natural environment, and relevant legislative obligations. To assist Council in balancing these diverse interests, assessments of privacy and human rights impacts have been undertaken as part of the draft Policy's development.

Cr Rowse left the meeting at 7.06pm and returned at 7.08pm.

Cr Le Liu retired from the meeting at 7.08pm.

Cr Scott left the meeting at 7.18pm and returned at 7.27pm.

Items of correspondence were received from:

- Melbourne Activist Legal Support
- Anastasia Beasley.

Moved: Cr Camillo

1. That the Future Melbourne Committee resolves to:
 - 1.1. Endorse the draft Safe City Camera Policy (Attachment 1 of the report from management) for commencement of a 3-week period of community engagement commencing on 8 October 2025 to 29 October 2025 and direct that it be annexed to the minutes; subject to the following amendments:

Under the safe city cameras program policy, remove the list of purposes on page 3 in which Council uses the SCCP to enforce laws against and replace with:

The purposes of the SCCP are to:

 - assist Victoria Police to identify, detect, and respond to crime;
 - assist in emergency response;
 - assist Council to identify and respond to damage to public or private property and infrastructure, defacement or destruction of the natural environment, acts of public nuisance, and other breaches of local laws leading to costs to ratepayers; and
 - enforce Council Local Laws and regulations.
 - 1.2. Authorise the General Manager Infrastructure and Amenity to make these and any further minor editorial changes prior to publication.
 - 1.3. Note the final Policy will be included in a report back to Council on 9 December 2025 and if endorsed published on Councils website.

Seconded: Cr Liu

Amendment

Moved: Cr Dr Ball

To amend point 1.1 by removing the words “commencement of” and “and direct that it be annexed to the minutes”

To add the following two points at 1.1.1 and 1.1.2 (the section beginning with “Under the safe city cameras program policy” to become 1.1.3)

- 1.1.1. include greater detail of how the program operates – such as those set out in the Privacy Impact Assessment, and how cameras connected to the SCCP but not owned by the City are managed – in the policy;
- 1.1.2. add a section headed “Revisions” with the text:

“The Council will review and amend this policy from time-to-time. Any proposals to make material changes to the purposes, reach and capabilities of the SCCP must be accompanied by a review of this policy”; and

Seconded: Cr Griffiths

The amendment was put and LOST

Voted for Cr Dr Ball, Cr Griffiths and Cr Dr Guest

Voted against Lord Mayor Nicholas Reece, Deputy Lord Mayor Roshena Campbell, Cr Rowse, Cr Liu, Cr Scott, Cr Louey and Cr Camillo

Amendment

Moved: Cr Dr Ball

To remove the words “leading to costs to ratepayers” from point 1.1

Seconded: Cr Rowse

The amendment was put and LOST

Voted for Cr Dr Ball, Cr Rowse, Cr Griffiths and Cr Scott

Voted against Lord Mayor Nicholas Reece, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Liu, Cr Louey and Cr Camillo

Substantive motion

The substantive motion was put and CARRIED

Voted for Lord Mayor Nicholas Reece, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Rowse, Cr Liu, Cr Scott, Cr Louey and Cr Camillo

Voted against Cr Dr Ball and Cr Griffiths

6.4 Erratum - Future Melbourne Committee Meeting Minutes of 17 June 2025

1. The purpose of this report is to seek a resolution to rectify administrative errors within the confirmed minutes of the Future Melbourne Committee (FMC) meeting that was held on Tuesday 17 June 2025.
2. The proposed changes relate to agenda item 6.3 Security Support Pilot – Evaluation and Future State and can be identified via track changes in **Attachment 2**. A clean copy of the revised minutes can be found at **Attachment 3**.
3. In rectifying the minutes, the intent is to correct the record of the meeting to accurately reflect what took place and does not seek to alter the outcome of the decision in any way.

Moved: Cr Rowse

1. That the Future Melbourne Committee resolves to adopt the rectified minutes of the Future Melbourne Committee meeting number 10 held on Tuesday 17 June 2025 (Attachment 3 of the report from management).

Seconded: Lord Mayor Nicholas Reece

The motion was put and CARRIED UNANIMOUSLY

Voted for Lord Mayor Nicholas Reece, Cr Dr Ball, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Griffiths, Cr Rowse, Cr Liu, Cr Scott, Cr Louey and Cr Camillo

Voted against Nil

7 General Business

There was one item of general business.

7.1 Post travel report: Councillor Rafael Camillo, Los Angeles and San Francisco, United States

1. To report to the Future Melbourne Committee on travel undertaken by Councillor Rafael Camillo to Los Angeles and San Francisco, United States in June 2025.
2. In May 2025, Council approved the proposal for Councillor Camillo to meet with officials in the Cities of Los Angeles and San Francisco whilst on private travel to the United States at no cost to Council.

Moved: Cr Camillo

That the Future Melbourne Committee notes the overview of key commitments and observations by Councillor Camillo whilst on private travel to Los Angeles and San Francisco and at no cost to Council.

Seconded: Cr Liu

The motion was put and CARRIED UNANIMOUSLY

Voted for Lord Mayor Nicholas Reece, Cr Dr Ball, Deputy Lord Mayor Roshena Campbell, Cr Dr Guest, Cr Griffiths, Cr Rowse, Cr Liu, Cr Scott, Cr Louey and Cr Camillo

Voted against Nil

8 Urgent Business

There were no items of urgent business.

9 Public Questions

Below is a summary of public questions and responses. The full question time can be heard in the live stream recording of the meeting on Council's website at <https://www.melbourne.vic.gov.au/meeting/future-melbourne-committee-07-october-2025>

Reduced speed limits on local roads

Aaron Moon called on the Lord Mayor to put a motion before Council for officers to investigate 30kmph speed limit areas within the municipality, in line with State Government policy.

The Lord Mayor thanked Aaron for the question and took it on notice so further advice could be sought.

Royal Park lighting

Aaron Moon raised concerns that the CSL building carpark has floodlights that shine directly into Royal Park, which undermines the intent of it being a 'dark park'. Aaron urged Councillors who have relationships with CSL to raise this issue and advocate for measures to be put in place to reduce the lighting impact.

Cr Camillo left the meeting at 8.20pm.

Cr Griffiths as Environment Portfolio Lead thanked Aaron for the question and for the passion that he and others have for Royal Park. Cr Griffiths stated that he does not have a close link with CSL but was happy to take on board the suggestion. Cr Griffiths indicated this matter could also be discussed at an upcoming Environment Portfolio meeting ahead of contacting CSL, to see what can be done regarding the lighting issue.

Parking in Champions Walk

Cr Camillo returned to the meeting at 8.21pm.

Aaron Moon raised that the pedestrian walkway Champions Walk near La Trobe Street, Docklands is often obstructed by vehicles, despite signs outlining it is a no stopping zone. Aaron expressed frustration that he has raised this with both Council and the AFL, and both organisations have referred him back to each other or other agencies to investigate. Therefore, Aaron attended this meeting to request a solution be found.


The Lord Mayor referred the question to Rick Kwasek, General Manager Infrastructure and Amenity to provide a response.

Rick thanked Aaron for the question, took the question on notice and confirmed he would look into the concerns raised and advise if Council could assist.

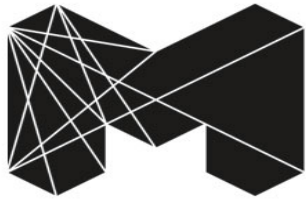
10 Closure of Meeting

The Lord Mayor declared the meeting closed at 8.24pm

Confirmed at the meeting of the Future Melbourne Committee on Tuesday 21 October 2025.



Chair
Future Melbourne Committee



**CITY OF
MELBOURNE**

SAFE CITY CAMERAS PROGRAM POLICY

TABLE OF CONTENTS	PAGE
Introduction	3
The Safe City Camera Program	3
Aims	3
Privacy Rights and Obligations	3
Information Privacy Principles	4
Application to View or Obtain a Copy of SCCP Footage	4
Freedom of Information Requests	4
Making a Formal Complaint	4
Storage, Handling and Destruction of Electronic Records	5
Memorandum of Understanding with Victoria Police	5
SCCP Audit Committee	5

Draft

Introduction

Melbourne City Council (**Council**) launched the Safe City Cameras Program (**SCCP**) on 27 February 1997. The SCCP relies on a network of cameras throughout the City of Melbourne to help to create a safer environment, reduce crime levels by deterring potential offenders and helping in crime detection, and to protect Melbourne's natural and built environment. The SCCP is designed to protect the privacy of individuals and comply with Council's human rights obligations.

The Operation of the SCCP

The SCCP area of coverage is a dynamic operating environment. Camera numbers inside the area of coverage change as we endeavour to minimise risks to the community.

The primary locations can be seen on the City of Melbourne website.

Specially trained and licenced security personnel actively monitor the cameras 24 hours a day, 7 days a week.

A Safe City mobile security patrol vehicle fitted with 360 degree CCTV surveillance cameras also operates during busy periods. This service is designed to deter opportunistic crime whilst raising the perception of safety within the patrolled areas. It is not a policing function.

Purposes

The purposes of the SCCP are to:

- assist Victoria Police to identify, detect, and respond to crime;
- assist in emergency response; and
- assist Council to identify and respond to damage to public or private property and infrastructure, defacement or destruction of the natural environment, acts of public nuisance, and other breaches of local laws leading to costs to ratepayers.

Specifically, Council uses the SCCP to enforce laws against:

- dumped rubbish investigations and unlawful deposit of waste;
- unsolicited documents (bill posting);
- destroying, defacing council property (spray stencils on footpaths advertising business/graffiti);
- A-board breaches;
- busking breaches at out of hours as per permit/locations;
- bins in the public space outside of permitted collection times;
- discharges into council drains/gutters;
- monitoring behaviour of waste contractors (putting rubbish on tops of bins to be emptied onto the ground);
- breaches by waste collection companies regarding operating outside the permitted collection times;
- out of hours works (shop fittings, etc) or construction works out of hours;
- road management works, digging up roads/footpaths without consent or notification;

- Site Services could send cases to Local Laws and the footage could be accessed for this for investigation;
- scissor lift placement in the public space before permit is valid; and
- space occupancy set ups before allocated permit conditions/times.

Council's Legal Obligations

Council manages the SCCP subject to the following legal obligations:

Charter of Human Rights and Responsibilities Act 2006: This Act is a Victorian law that sets out the basic rights, freedoms and responsibilities of all people in Victoria. It is about the relationship between government and the people it serves. The Act requires public authorities, such as Council, to act consistently with the human rights described in the Charter of Human Rights. For example, section 13 states that “a person has the right not to have his or her privacy, family, home or correspondence unlawfully or arbitrarily interfered with; and not to have his or her reputation unlawfully attacked”. There is more information on human rights on the [website of the Victorian Equal Opportunity and Human Rights Commissioner \(VEOHRC\)](#).

Privacy and Data Protection Act 2014: This Act places obligations on Victorian public authorities, such as Council, when it collects, holds, uses or discloses personal information. Specifically, Council must comply with the Information Privacy Principles (**IPPs**). There is more information on the IPPs and your privacy rights on the [website of the Office of the Victorian Information Commissioner \(OVIC\)](#). For more information on how Council complies with its privacy obligations, refer to Council's [Privacy Policy](#).

Privacy and Security Controls

Council has put the following controls in place to protect the privacy of people who are recorded on an SCCP camera:

- all Council staff members and contractors who have access to the control room must sign a confidentiality agreement;
- there is permanent full-time security on the door to the control room;
- Council will only provide access to the footage to individuals and organisations in specific circumstances (refer to Application to view or obtain a copy of SCCP footage below), and requests must be made in writing; and
- footage is deleted after 28 days.

Application to view or obtain a copy of SCCP footage

SCCP footage of incidents is made available only to authorised police members and civilians who meet the criteria of the protocols and agree to comply with the requirements for handling, use and return of footage. Under the protocols, an application to view or copy footage by a civilian will only be approved if the applicant is:

- a lawyer acting on behalf of a person alleged to have committed an offence(s) which may have footage;
- a lawyer acting on behalf of the Victorian or Australian Government or Statutory Authority against a person alleged to have committed an offence(s) which may have been recorded;
- a lawyer acting on behalf of a person who alleges they have been a victim of an offence which has been recorded; and

- a victim of an offence who will represent themselves in a court of law or tribunal in relation to an offence which may have been recorded. In this instance the applicant must provide evidence to substantiate that he/she has been charged with a criminal offence or has a civil matter before the Court. This evidence could be a copy of the criminal charge or Court hearing date documentation.

Footage is kept for 28 days. If no request has been made to view or access footage during this 28 day period the footage is destroyed.

Please note: in accordance with these protocols, we cannot provide material about traffic offences or insurance matters.

Freedom of Information (FOI) Requests

FOI requests for SCCP footage are managed by Council's Governance and Legal Branch. Information on how to make an FOI request is available on the [City of Melbourne website](#).

Making a Formal Complaint

Council's Complaint Resolution Policy is managed through the Customer Experience Branch.

Information on how to make a formal complaint is available on the [City of Melbourne website](#).

Storage, Handling and Destruction of Electronic Records

Under the Public Records Act 1973, Municipal Councils are responsible for carrying out a program of records management in accordance with the standards established under section 13 of the Act. Council deletes SCCP footage after 28 days.

Memorandum of Understanding with Victoria Police

There is a signed Memorandum of Understanding (MOU) between City of Melbourne and Victoria Police regarding the operation of the SCCP and the partnership approach to the maintenance of a safe city.

SCCP Audit Committee

The independent SCCP Audit Committee (Audit Committee) was established from the inception of the SCCP. There are three independent members on the Audit Committee, including a lawyer and a community representative. In addition, there are two representatives from Victoria Police as program partners and representatives from City of Melbourne who provide operational reports, briefings and the committee secretariat.

The Audit Committee meets six times a year and provides an annual written Audit Report to Council. This report evaluates the operations of the SCCP, compliance with the Protocols and Operating Procedures and any Recommendations that may arise from the Audit. Recent Audit Reports are available on the City of Melbourne website.